

**TO SCHEDULE CHARTER BUS, EMAIL:  
[cruisenorfolk@norfolk.gov](mailto:cruisenorfolk@norfolk.gov)**

**PASSENGER DROP-OFF:**

**PASSENGERS MUST HAVE TRAVEL DOCUMENTS, IDs & DAY 1 NEEDS IN CARRY-ON LUGGAGE/NOT IN CHECKED BAGS.**

- **PLEASE EMAIL 48 HOURS IN ADVANCE OF YOUR ARRIVAL OR YOUR BUS WILL BE SENT TO THE HARRISON OPERA HOUSE TO WAIT UNTIL WE HAVE SPACE TO ADMIT IT INTO OUR DROP OFF ZONE.**
- Email at least 48 hours in advance to let us know your approximate Charter bus arrival time at the Terminal. We will respond with a phone number to call when you are arriving at the Terminal.
- Call the number in our email when you are 10-15 minutes away from the Terminal. We will place your bus in the queue. Buses will be admitted as space allows, and passengers will be dropped off at the Terminal curbside.
- Bus will then go to Salter St. @ Cedar Grove lot to drop checked luggage to be delivered directly to the ship.

**PASSENGER PICK-UP:**

- Bus must stage park at Harrison Opera House: 160 W. Virginia Beach Blvd.
- Once **ALL** passengers have cleared the terminal with their luggage, they will gather at a pre-determined location in the terminal loop.
- Charter Leader calls the bus driver to notify that the group is ready for pick-up. The driver then calls Terminal Staff to allow your bus into the terminal loop as space allows.
- **FOR SAFETY, ALL LUGGAGE MUST BE LOADED BY THE DRIVER ON THE PASSENGER SIDE OF THE BUS.**

**DIRECTIONS TO CEDAR GROVE PARKING FOR  
EMBARKING LUGGAGE DROP OFF**

- Turn left out of terminal onto Boush St.
- Turn right onto W. Virginia Beach Blvd.
- Turn left onto Salter St.

